

30 August 2005

Dear Councillor

HEALTH AND HOUSING COMMITTEE

A meeting of the Health and Housing Committee will be held at the Council Offices, London Road, Saffron Walden, on Thursday 8 September 2005 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A P A R T I

- 1 Presentation by Vicky Etheridge of Go East on Healthy Futures – a regional health strategy for the East of England Consultation draft – item for discussion.
- 2 Apologies for absence and declarations of interest.
- 3 Minutes of the meeting of the Committee held on 9 June 2005 (previously circulated).
- 4 Business arising.
- 5 Primary Care Trust Reorganistaion – informal consultation. Please note that Melanie Walker, Chief Executive, of the PCT will be present for this item.

Item for decision

This report advises Members that the Department of Health is requiring the Strategic Health Authority (SHA) to review the pattern of Primary Care Trusts (PCT), the Ambulance Trust and the SHA itself. The SHA is starting the process with an informal consultation that sets out some proposals and options and is seeking initial reactions and views.

Item for decision.

This report supplies members of the Committee with the proposed Food Safety Plan 2005/2006.

7 Local Air Quality Management.

Item for decision

The Council's 2005 Air Quality Progress Report has identified an upward trend in nitrogen dioxide levels in parts of Saffron Walden and the Government has advised that results for the next six months should be assessed to establish whether they represent a risk of exceeding national standards at the monitoring sites.

This report gives further details on the monitoring data used in the Progress Report and recommends that a Detailed Assessment be carried out if the trend continues.

8 Meeting Housing Needs.

Item for decision.

This report advises the Committee of housing need issues within Uttlesford and suggests a way forward to address future homelessness and other housing provision. This report relates to the whole of the District. The report refers to the use of significant Council resources over a number of years.

9 Garage sites update.

Item for decision.

This report updates the Committee on the review of Council owned garage sites and asks for approval to begin discussions with housing associations / developers leading to the donating / selling of sites suitable for development.

10 Partnering with contractors.

Item for decision

This report advises the Committee of the ideology of partnering in the construction industry and seeks approval for this procurement method to be implemented, initially on a pilot project basis, for future housing projects where this would be of benefit to the Council.

11 Housing sites in the community.

Item for discussion

This report advises Members of the mechanisms for coordinating housing proposals that may come forward on small sites within a community.

- 12 Tenant Forum minutes.
- Item for discussion
- This report provides the Committee with the minutes of the last 2 meetings of the Tenant Forum, which covers the entire District. There are no specific financial or risk assessment implications relating to this report.
- 13 Tenant Compact.
- Item for decision
- This report requests the Committee to approve the revised Tenant Compact. Once approved the Tenant Forum election will take place. The Compact covers the Council's tenants across the District. There are no new specific financial or risk assessment implications relating to this report.
- 14 Choice Based Lettings.
- Item for decision
- This report advises members of an opportunity to bid for ODPM funding to possibly implement choice based lettings in the Uttlesford District with sub regional partners.
- 15 Performance Information Management Report – 1st Quarter 2005 (April 2005 – June 2005).
- Item for decision
- This report summarises the 1st Quarter Performance Management results for Best Value Performance Indicators and Local Performance Indicators, and recommends that the performance should be reviewed.
- 16 Budgetary Control 2005/06
- Item for note
- This report provides details of the committee's spending and income compared to budget for the period 1 April to 31 July 2005.
- 17 Service Plan Pre-Assessments 2006/07.
- Item for decision
- This report considers Service Plan Pre-assessments for each of the committee's services and asks Members to decide which spending pressures they wish to support pending further guidance on the Council's budget.
- 18 Any other items which the Chairman considers to be urgent.

To:- Councillors C A Bayley, W F Bowker, S Flack, E Gower, **M A Hibbs**,
E W Hicks, V J T Lelliott, R M Lemon, A Marchant and A M Wattebot.

Also to:- Mr I Blows and Mrs J Bolvig-Hansen (tenant forum representatives).

Lead Officer: Rod Chamberlain
Committee Officer: Peter Snow

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Vicki Borges 01799 510433 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email mpurkiss@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

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- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
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